



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 18-021

TO: Charter School Administrators, Directors, and Principals

FROM: Lyle Friesen, Deputy Associate Superintendent of School Finance

DATE: October 1, 2017

SUBJECT: October 1, 2017 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Please be advised that the October 1, 2017 apportionment has been completed. The CHAR 55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.azed.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on their estimated counts submitted on September 15, 2017 by 4:30 p.m. The Charter School Student Enrollment Summary report is available for download and review from the School Finance website. If the charter has any concerns or questions regarding the Enrollment Summary report, please contact the assigned account analyst for the charter at: SFAnalystTeam@azed.gov

Please Note: FY 2018 AzEDS ADM, SPED, and ELL results will be used for all charters in the November 1, 2017 calculation of state aid. Please check your ADM20, SPED20, and ELL20 reports, which are available via [ADEConnect](http://www.azed.gov/mowr/). Data was pushed for payment on October 4, using results from the October 3, 2017, 5:00PM data capture. Please contact SF Analyst Team the School Finance Account Analysts at SFAnalystTeam@azed.gov with questions regarding these reports.

Items included in the October 1, 2017 CHAR calculations:

- **Preliminary Charter Additional Assistance reduction**, \$18,656,000, per House Bill 2545, Chapter 304, Sec. 11, was included by August 1st payment.
- **Small School Weight adjustment** was included in the August 1st payment.
- **K-3 Reading:** K-3 reading funding will be released once we receive approval from the State Board of Education. See information available at: <http://www.azed.gov/mowr/>

- **FY17 statewide recalculation** is complete. The positive adjustments were included in the September 1st payment as lump sum adjustment through the CHAR 64-1 report and negative adjustments have been included in the October 1st payment and will be taken over the entire fiscal year, 3/12th taken in October and 1/12th each payment thereafter. The posted Hot Topic, as well as a list of adjustments, can be seen here: <http://www.azed.gov/finance/files/2017/08/FY17-statewide-recalculation-adjustment.pdf>
- **Charter audit expense adjustments** were included in the September 1st, 2017 charter apportionment based on the budgeted values as of August 15th, 2017. The chart below outlines the locations in which a value must be present in order to receive the adjustment. If you have any questions related to budget submissions, please contact the budget team by email at SFBudgetTeam@azed.gov.

Group	Budget Type Description	Page	Cell Reference
Audit Expense	FY2018 Charter Expenditure Budget	2	N26
Audit Expense	FY2018 Charter Budget Worksheets	Worksheet C	F15
Audit Expense	FY2016 Charter Annual Financial Report	7	G17

For any questions regarding October 1, 2017 charter equalization calculation, please email SFPaymentTeam@azed.gov. Please contact the School Finance Analyst Team if you have any questions about your estimated counts or other required student information at: SFAAnalystTeam@azed.gov